



NEW JERSEY DEPARTMENT OF MILITARY AND VETERANS AFFAIRS
JOINT FORCE HEADQUARTERS
3650 SAYLORS POND ROAD
FORT DIX, NEW JERSEY 08640-5606

JOINT BULLETIN NO. 5

10 May 2005

**ENLISTED ASSOCIATION OF THE NATIONAL GUARD OF NEW JERSEY 2005
AWARDS PROGRAM (TAG-CSM)**

1. Purpose: To provide guidance regarding the nomination of our soldiers and airmen in recognition for their outstanding duty performance in both the NJARNG and the NJANG.
2. Annually, the Enlisted Association presents the following awards: The CSM Wilfred Z. Lea Outstanding First Sergeant Award, the SGM Harry Arbeitman Outstanding NCO Award, the SFC Robert G. Vuinovich Outstanding Soldier Award and the Msgt John E. Bodine Outstanding Airman Award.
3. Command Sergeants Major and Command Chief Master Sergeants are urged to submit the names of nominee's for these awards using the procedures outlined in paragraph 4.
4. Nominations will be submitted by the following:
 - a. **ARMY:** Each battalion, or separate command, Command Sergeant Major (including company and detachment), Command Sergeant Major must submit one nomination for each award to its Major Subordinate Command (MSC), Command Sergeant Major. MSC Command Sergeants Major will select the best-qualified nominee for each award from their command and submit those nominations to the awards chairman.
 - b. **AIR:** Each Command Chief Master Sergeant should submit one nomination for each award from the Joint Forces Headquarters-Air Component, 108th ARW, and the 177th FW and submit those nominations to the awards chairman.
 - c. Send nominations to the Awards Chairman no later than (NLT) 18 July 2005.

Joint Force Headquarters
CMSgt Kathy L. Christian
3650 Saylor's Pond Road
Fort Dix, NJ 08640
Tel. (609) 562-0873

5. All nominations must be in writing and include all criteria outlined in paragraph 6, 7, and 8 respectively. **Each package will be evaluated on its content.** Nominations will also include nominee's home address, home telephone number, work telephone number, and spouse's full name.

6. CSM Wilfred Z. Lea Outstanding First Sergeant Award for 2005 will be based upon the following:

- a. A current member of the association for at least one year prior to nomination.
- b. Appearance and military bearing.
- c. Military Background and professional knowledge.
- d. Current efforts for advancement.
- e. Leadership ability.
- f. Civic activity.

7. The SGM Harry Arbeitmam Outstanding NCO for 2005 will be based on the following:

- a. Reference paragraph 6.
- b. Must have served a minimum of one year in the New Jersey National Guard.
- c. Must have demonstrated outstanding NCO traits (a brief description of how he/she qualified to be selected as an outstanding NCO).
- d. Civic activity.

8. The SFC Robert G. Vuinovich Jr. Outstanding Soldier Award, and the Msgt. John E. Bodine Outstanding Airman Award for 2005 will be based on the following:

- a. A member of the Enlisted Association prior to nomination.
- b. Be in pay grades of E-2 to E-4.
- c. Appearance and military bearing.
- d. Military background to include record of attendance over the past 12 months.
- e. Current effort for advancement.
- f. Leadership qualities.
- g. Civic activity.

9. The awards committee board is scheduled for Sunday, 7 August 2005 at 0830. Board members will report at 0800 at Bldg. 3650 Saylor's Pond Road Fort Dix, NJ 08640 in ARMY class B uniform or AIR FORCE blue service uniform. POC is CMSgt Kathy Christian at 609 562-0873.

OFFICIAL:

GLENN K. RIETH
Major General, NJARNG
The Adjutant General



FRANK R. CARLINI
BG, GS, NJARNG
Joint Chief of Staff

DISTRIBUTION: A, A1, A2, B, D

NOMINATION EVALUATION FORM

Candidate Rank: _____ Name _____ Unit _____

Appearance and Bearing: A description of the nominees appearance and manner to include condition of uniform, carriage, alertness and energy in actions and movements, personal conduct and the effectiveness of his appearance and bearing on subordinates or other unit personnel.

-----1-----2-----3-----4-----5

Needs improvement

Satisfactory

Excellent

Military background and Professional Knowledge: A description of nominees' military service to include, length of service, duty assignments, and other organizations previously assigned. Present duty assignment and source of qualifications, service schools attended and/or extension courses completed. State nominees professional knowledge inspires confidence in other.

-----1-----2-----3-----4-----5

Needs improvement

Satisfactory

Excellent

Current Efforts for Advancement: State the measures the nominee is presently undertaking to improve his professional knowledge.

-----1-----2-----3-----4-----5

Needs improvement

Satisfactory

Excellent

Leadership Ability: Describes the leadership traits that have been demonstrated by the nominee in the course of his duties (decisiveness, dependability, enthusiasm, initiative, loyalty, etc) States how the nominee influences others to comply with actions and orders.

-----1-----2-----3-----4-----5

Needs improvement

Satisfactory

Excellent

NOMINATION EVALUATION FORM

CON'T

Outstanding NCO Traits: Describes how the nominees' outstanding NCO traits. (Outstanding NCO award only)

-----1-----2-----3-----4-----5

Needs improvement Satisfactory Excellent

Unit Qualities: States nominees' personal contributions toward the improvement of unit performance. States the effectiveness of nominees' ability to promote unit esprit-de-corps.

-----1-----2-----3-----4-----5

Needs improvement Satisfactory Excellent

Civic Activity: State nominees participation in civic activities.

-----1-----2-----3-----4-----5

Needs improvement Satisfactory Excellent

Comments:

TOTAL POINTS: _____

Board Members Name: _____ **Date:** _____